

**Agenda**  
**Board Meeting in Public**  
**Thursday 27<sup>th</sup> July 2023**  
**4.00pm-5.00pm**  
**Conference room 1, Astolat**

Item	Time (min)	Lead	Supporting Documents
1. Welcome/Apologies	3	JD/DM	
2. Declarations of Interest	2	JD/DM	Attached
3. Public questions (previously tabled)	5	JD/DM	
4. Approval of previous Board Meeting in Public minutes (April 2023)	5	ALL	Attached
5. Local Healthwatch Contract - Review of Q1 <ul style="list-style-type: none"> <li>• Local Healthwatch Contract Report including priority update, financial summary &amp; KPIs</li> <li>• Q1 Influence &amp; Impact report</li> </ul>	20	SBo	Attached
6. Local Healthwatch Escalations Panel update: for the Board to approve.	5	SBo	Attached
7. Local Healthwatch Advisory Group (LHWAG) Terms of Reference revision: for the Board to approve.	10	SBo/KS	Attached
8. Action log – correct at 20.07.23	5	JD/DM	Attached
9. Public Questions not already dealt with (arising from meeting)	5	JD/DM	
10. Any other business	5	JD/DM	
12. Date of next meeting in public:  <b>Thursday 2<sup>nd</sup> November 4.00pm-6.00pm</b>			

JD Jason Davies Healthwatch Surrey, Co-Chair  
 DM Deborah Mehanek Healthwatch Surrey, Co-Chair  
 KS Kate Scribbins Healthwatch Surrey, CEO  
 SBo Sam Botsford Healthwatch Surrey, Contract Manager