

<b>Job title</b>	<b>Projects &amp; Engagement Officer</b>
<b>Location</b>	<b>Guildford, Surrey</b>
<b>Salary</b>	<b>£26,000 per annum</b>

Healthwatch Surrey is an independent health & social care watchdog. Talking directly to local people about their experiences of the NHS and social care is core to what we do, and the feedback shared with us helps to shape and change services for local people.

We're looking for someone who can confidently seek out what people are saying about health and care services across Surrey. As the Engagement Officer you will successfully plan, arrange and hold weekly events, find seldom heard voices and manage projects. The feedback will contribute to our growing evidence base and our understanding of local experiences and views of health and social care services. You will also be a key part of a team who then use this information to secure improved outcomes for local people.

If you are a committed, flexible, caring and enthusiastic individual who has excellent communication skills, we'd like you to consider applying to join our friendly and dedicated team.

We are based in Guildford. The role is 37.5 hours per week. We also welcome applicants who may wish to have this role as a job share with part-time working hours.

The role will require frequent travel across Surrey, you will need a current valid driving licence and use of your own vehicle.

For more information about Healthwatch Surrey, as well as the Job Description and Person Specification for this role please visit: [www.healthwatchesurrey.co.uk/work-with-us](http://www.healthwatchesurrey.co.uk/work-with-us)

Please send a CV and covering letter to [recruitment@healthwatchesurrey.co.uk](mailto:recruitment@healthwatchesurrey.co.uk).

**Only applications that include a cover letter which demonstrates how you meet the specification will be considered.**

**Deadline for applications: 2<sup>nd</sup> August**

**Interview days: 8<sup>th</sup> & 9<sup>th</sup> August**

*Please note: depending on the volume of applications we receive for this post we may not be able to respond individually to all applications. Successful candidates will be informed by the 3<sup>rd</sup> August and interviews will take place on either the 8<sup>th</sup> & 9<sup>th</sup> August.*