

Board Meeting in Public

Action Log correct at 23.10.18

Action	Who?	Started	Due	Status	Comments
Check data protection training is up to date for the Board and amend the typos in the document.	LS	25.07.17	TBA	A	Data protection document is updated following changes for GDPR. SILC have been contracted to do this, date to be confirmed. Training for Board to be arranged once the policy is complete. Policy presented to October Board for approval.
Reflective Audit, KS and team to consider: <ul style="list-style-type: none"> • What impact the conclusions have on our work plan and the longer term? • What to do for the review next year and to come back with a proposal based also on the Surrey County Council feedback. 	KS	24.04.18	22.05.18	A	Ongoing, learnings captured and shared with SCC. Timings to be discussed in 2 nd meeting of re-tender sub-group.
To go back to Magna Carta School to reflect on the work done/inform them that JP has left. To discuss potential outreach work with regards Children.	MP	24.07.18	30.10.18	G	
The declarations of Interests to be updated accordingly.	LS	24.07.18	30.10.18	G	
The Surrey Heath Group Terms of reference to be circulated to the Board.	LS	24.07.18	21.09.18	G	
The diagram on pg.9 of the activity and outcomes report to be made clearer	LS	24.07.18	30.10.18	G	
The protocol around naming people in our reports to be reviewed	MP/KS	24.07.18	30.10.18	G	
The action log to be updated accordingly with the new action for Magna Carta.	LS	24.07.18	30.10.18	G	