

**Agenda**  
**Board Meeting in Public**  
**30<sup>th</sup> October 2018**  
**Guildford Baptist Church**

Item	Time (min)	Lead	Supporting Documents
1. Welcome/Apologies	3	JD	
2. Declarations of Interest	2	JD	Attached
3. Public questions (previously tabled)	5	JD	
4. Approval of previous Board Meeting in Public minutes (July 2018)	5	ALL	Attached
<b>6. Review of Q2</b> <ul style="list-style-type: none"> <li>• CEO Report including financial summary</li> <li>• Quarterly Activity and Outcomes report</li> </ul>	30	KS	Attached
<b>7. Thematic priority update:</b> general update and focus on hospital discharge - for information and discussion	30	MP	Hospital discharge checklist V2 attached
<b>8. Update on the work of the Escalations Panel:</b> The Board is asked to note the report and approve the recommendations	20	SB	Attached
<b>9. Update on Influencer strategy:</b> The Board is asked to note work to date and approve the continuation of the team's approach	15	MP	Attached
10. Action log	5	JD	Attached
11. Public Questions not already dealt with (arising from meeting)	5	JD	
12. Any other business	5	JD	
13. Date of next meeting in public:  <b>22<sup>nd</sup> January 2018, 2-4pm, Cranleigh Village Hall, Village Way, Cranleigh GU6 8AF.</b>			

PG Peter Gordon Healthwatch Surrey, Chair  
JD Jason Davies Healthwatch Surrey, Deputy Chair  
KS Kate Scribbins Healthwatch Surrey CEO  
MP Matthew Parris Healthwatch Surrey, Deputy CEO, Evidence & Insight Manager  
LS Lisa Sian Healthwatch Surrey, Operations Manager  
SB Sam Botsford Evidence and Insight Officer