

**Agenda**

Board Meeting in Public

25th July 2017

**Blue Room, High Cross Church, Knoll Rd, Camberley, GU15 3SY**

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| **Item** | **Time**  **(mins)** | **Lead** | **Supporting Documents** |
| 1. Welcome/Apologies | 3 | PG |  |
| 2. Declarations of Interest | 2 | PG | Attached |
| 3. Public questions (previously tabled) | 5 | PG |  |
| 4. Approval of previous Board Meeting in Public minutes (25th April 2017) | 5 | ALL | Attached |
| 5. Chair’s Report | 5 | PG | Verbal |
| 6. Review of Q1   * CEO Report including financial summary and influencing plan * Quarterly Activity and Outcomes report including full Outcomes paper | 20 | MP/LS | Attached |
| 7. Awareness-raising strategy: Board asked to note and endorse strategy and next steps | 10 | LS | Attached |
| 8. Healthwatch Surrey Policy review: Board asked to note timetable for review of internal policies | 5 | LS | Attached |
| 9. Data protection policy: Board asked to note updated policy and endorse | 5 | MP | Attached |
| 10. Action log | 5 | PG | Attached |
| 11. Public Questions not already dealt with (arising from meeting) | 5 | PG |  |
| 12. Any other business including Board dates for 2018 | 5 | PG |  |
| 13. Date of next meeting in public: 24th Oct 2017 2-4pm Guildford |  |  |  |

PG Peter Gordon Healthwatch Surrey, Chair

MP Matthew Parris Healthwatch Surrey, Deputy CEO, Evidence & Insight Manager

LS Lisa Sian Healthwatch Surrey, Operations Manager